

About Online Pledging

The option to make an online pledge will be available to the following agencies within the 2011 Badgerland CFC Campaign:

Department of Veterans Affairs VA Hospital (Madison, Tomah),
US Geological Survey National Wildlife Health Center (Madison),
Social Security Administration (Madison, Janesville, Eau Claire),
USDA Forest Products Lab (Madison)
Department of Defense (Wisconsin National Guard – Madison, USPFO for Wisconsin - Camp Douglas, 128th Air Control Squadron Volk Field - Camp Douglas, Volk Field CRTCC – Camp Douglas, Camp Williams Maintenance - Camp Douglas, Air National Guard 115th Fighter Wing – Madison, US Air National Guard Headquarters – Madison, US Army National Guard - Eau Claire).

Online Pledging IS:

1. Online Pledging is voluntary. Employees who choose to use paper pledge forms may still do so.
2. Employees can make their respective payroll deduction pledges through the online tool that is accessible from the Badgerland CFC website (www.badgerlandcfc.org). Click on the **PLEDGE ONLINE** button located on the left side of the webpage.
3. The online tool conforms to the Office of Personnel Management's (OPM) E-Technology Guidelines and maintains the highest security for data.
4. The pledging tool is linked to a searchable online charity database with the approved charities that have OPM-assigned 5-digit codes.
5. Online pledging contains all the fields of the paper pledge form including the options to volunteer and to release one's name and/or donation amount to charities.



Online Pledging Is Not:

It is not a direct input to the agency payroll system. Manual data entry is still required by agency personnel or payroll offices per OPM stipulations.

How It Works:

Employee chooses to participate and accesses the tool via the Badgerland CFC website on the internet. The employee:

- 1) Registers to use the tool, 2) Logs into the site as a user, 3) Follows online instructions, 4) Exercise options for volunteering in CFC, having name released for charity recognition, etc.

Note: *Step-by-step help guides and videos are available on the pledge website for your review. Go To: Main Menu >help and training. For registration questions see "New Visitors to CFC Nexus: Registration, returning donors see "Returning Donors: Login and password recovery", and for pledging questions see "All Donors: Pledging."*

After the Pledge is Completed:

Employee gets e-mail notification with their pledge information for his/her records. The agency's designated payroll contact will forward the pledge information to agency's payroll office. The PCFO receives a report for entry into the campaign accounting database. The CFC website maintains a real-time tally of online pledges so that coordinators and employees can track how much has been raised in this manner.

Benefits of Online Pledging:

1. The tool eliminates math and coding errors - a big savings in campaign management time. (It is estimated that errors average about 20 minutes to resolve.)
2. The online tool use eliminates illegibility problems.
3. Times savings for campaign coordinators: The agency coordinator personally handles fewer pledges.
4. Its kind to the environment! Because of the link to the online searchable charity list, the tool cuts down on the need for printed booklets and a major expense of the CFC is reduced.

Additional Questions?

Contact your Agency Coordinator/Key worker if you have additional questions or you may contact the PCFO administering the pledge website: cindys@uwdc.org or nwood@uwdc.org.